



# *City of South Pasadena*

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## **A G E N D A**

SPECIAL COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

MONDAY, SEPTEMBER 16, 2024  
COMMISSION CHAMBERS 7:00 P.M.

CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
PEOPLE'S FORUM

## **DISCUSSION ITEMS**

### **PUBLIC HEARING**

1. RESOLUTION NO. 2024-05 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF SOUTH PASADENA FOR FISCAL YEAR 2024-2025, PROVIDING FOR AN EFFECTIVE DATE.
2. ORDINANCE NO. 2024-05 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING FISCAL YEAR 2024-2025 BUDGET; PROVIDING AN EFFECTIVE DATE - THIRD AND FINAL READING.

### **ADJOURN**

This meeting is open to the public. Ordinances may be inspected by the public in the office of the City Clerk at City Hall from 8:00 a.m. to 4:00 p.m. Monday through Friday with the exception of holidays. Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of South Pasadena is committed to providing reasonable accommodation for access for the disabled. In accordance with the Americans with Disabilities Act and F.S. 286.26, anyone needing assistance with regard to this meeting should contact the City Clerk's Office in writing at least 48 hours prior to the meeting. For more information or assistance please contact the City Clerk's office at 727-347-4171.

CITY OF SOUTH PASADENA



AGENDA SUBMITTAL FORM

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Ordinance:	Date Submitted:	09/11/2024
Resolution: NO. 2024-05	Agenda Meeting Date:	
Motion:	Regular Meeting Date:	
Information Only	Submitted By:	COMMISSIONER THOMAS
No Action Needed:	Written By:	
Discussion:		

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**Subject Title:** (If Ordinance or Resolution, state number and title in full.)

RESOLUTION NO. 2024-05 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF SOUTH PASADENA FOR FISCAL YEAR 2024-2025, PROVIDING FOR AN EFFECTIVE DATE.

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**Motion Proposed:**

TO PASS RESOLUTION NO. 2024-05

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SUBMIT ORIGINAL TO CITY CLERK FOR INCLUSION ON AGENDA BY WEDNESDAY.

RESOLUTION NO. 2024-05

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF SOUTH PASADENA FOR FISCAL YEAR 2024-2025, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the fiscal year 2025 tentatively adopted millage rate is 5.1750 mills, which is greater than the roll-back rate of 4.7305 mills and therefore represents an 9.4% increase from the roll-back rate; and

WHEREAS, the Pinellas County Property Appraiser has certified the 2024 Gross Taxable Value for the City of South Pasadena, Florida to be \$973,868,703; and

WHEREAS, the City Commission would like to gradually increase the General Fund - Fund Balance Reserves to twelve (12) months; and

WHEREAS, a 5.1750 millage rate is expected to generate a surplus of \$260,350 (or about 1/3 month) in cash reserves; and

WHEREAS, the September 30, 2023 General Fund Reserves were 8.4 months of operating expenditures and are expected to range between 9.5 to 10 months at the end of fiscal 2024; and

WHEREAS, adopting the millage rate of 5.1750 mills will provide a gradual increase to twelve (12) months in the General Fund Reserve; and

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of South Pasadena, Pinellas County, Florida, as follows:

SECTION 1: That there is hereby levied a millage rate of 5.1750 mills for ad valorem taxation of property within the corporate limits of the City of South Pasadena, Florida, for fiscal year 2025

SECTION 2: That the Finance Director shall be authorized to administratively adjust the millage rate as provided by Florida Statute upon notice of revised gross taxable value of 1% or greater from the Property Appraiser for Pinellas County, Florida, such that the dollar levy remains constant.

SECTION 3: That this Resolution shall be in full force and effect immediately after its adoption and approval in the manner provided by law.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
Arthur Penny, Mayor

ATTEST:

\_\_\_\_\_  
Carley Lewis, City Clerk

THIS RESOLUTION HAS BEEN APPROVED AS TO FORM AND CONTENT BY THE  
CITY ATTORNEY.

\_\_\_\_\_  
City Attorney

CITY OF SOUTH PASADENA



AGENDA SUBMITTAL FORM

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Ordinance:	NO. 2024-05	Date Submitted:	08/28/2024
Resolution:		Agenda Meeting Date:	09/03/2024
Motion:		Regular Meeting Date:	09/09/2024
Information Only		Submitted By:	COMMISSIONER THOMAS
No Action Needed:		Written By:	
Discussion:			

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**Subject Title:** (If Ordinance or Resolution, state number and title in full.)

ORDINANCE NO. 2024-05 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING FISCAL YEAR 2024-2025 BUDGET; PROVIDING AN EFFECTIVE DATE.

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**Motion Proposed:**

TO PASS ORDINANCE NO. 2024-05 ON FIRST READING	AUGUST 27, 2024
TO PASS ORDINANCE NO. 2024-05 ON SECOND READING	SEPTEMBER 9, 2024
TO PASS ORDINANCE NO. 2024-05 ON THIRD AND FINAL READING	

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SUBMIT ORIGINAL TO CITY CLERK FOR INCLUSION ON AGENDA BY WEDNESDAY.

ORDINANCE NO. 2024-05

AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING  
FISCAL YEAR 2024-2025 BUDGET; PROVIDING AN EFFECTIVE DATE.

THE CITY OF SOUTH PASADENA DOES ORDAIN:

SECTION 1. The 2024-2025 Budget for the Fiscal Year beginning October  
1, 2024 and ending September 30, 2025, establishing:

THE FOLLOWING ESTIMATED REVENUES, TRANSFERS, AND APPROPRIATIONS:

	<u>GENERAL FUND</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>ENTERPRISE FUNDS</u>
FUND BALANCE	\$ 0	\$ 4,975	\$ 0
INTERFUND TRANSFERS-IN		706,675	
ESTIMATED REVENUES:			
AD VALOREM TAX	4,913,775		
FRANCHISE TAXES	601,400		
UTILITY TAXES	998,750		
SALES AND USER TAXES	67,500	760,000	
LICENSES & PERMITS	656,600		
INTERGOVERNMENTAL	2,002,100		
USER FEES			2,189,230
FINES AND FORFEITURES	3,200		
GRANT REVENUE		738,375	
SALE OF ASSETS		1,288,150	
MISCELLANEOUS	<u>259,100</u>	<u>178,750</u>	<u>155,600</u>
TOTAL ESTIMATED REVENUES, TRANSFERS, & FUND BALANCE	\$9,502,425	\$3,676,925	\$2,344,830

	<u>GENERAL FUND</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>ENTERPRISE FUNDS</u>
INTERFUND TRANSFERS- OUT	\$ 706,675		
APPROPRIATIONS:			
GENERAL GOVERNMENT	1,550,240	\$ 684,635	
PUBLIC SAFETY	5,707,075	1,107,340	
PHYSICAL ENVIRONMENT	12,000	254,000	\$2,174,725
PUBLIC WORKS & TRANSPORTATION	1,201,335	531,950	
HUMAN SERVICES	8,500		
CULTURE AND RECREATION	<u>56,250</u>	<u>1,099,000</u>	<u>                    </u>
TOTAL APPROPRIATIONS AND TRANSFERS	\$9,242,075	\$3,676,925	\$2,174,725
RESERVES	<u>260,350</u>	<u>0</u>	<u>170,105</u>
TOTAL APPROPRIATIONS, TRANSFERS, AND RESERVES	\$9,502,425	\$3,676,925	\$2,344,830

SECTION 2. This Ordinance shall take effect following public hearings on the Budget on September 9, 2024 second reading of the Ordinance, and final adoption on September 16, 2024, at a Special Meeting of the City Commission.

ATTEST:

Arthur Penny, Mayor

Carley Lewis, City Clerk

THIS IS TO CERTIFY that I, the undersigned Clerk, did cause the noticing of the above Ordinance in accordance with Chapters 166.041 and 200.065 of the Florida Statutes.

\_\_\_\_\_  
Carley Lewis, City Clerk

PASSED ON FIRST READING \_\_\_\_\_ AUGUST 27<sup>TH</sup> \_\_\_\_\_, 2024.

PASSED ON SECOND READING \_\_\_\_\_ SEPTEMBER 9<sup>TH</sup> \_\_\_\_\_, 2024.  
(First Public Hearing)

PASSED ON THIRD AND FINAL READING \_\_\_\_\_, 2024.  
(Second Public Hearing)

\_\_\_\_\_  
Carley Lewis, City Clerk

THIS ORDINANCE HAS BEEN APPROVED AS TO FORM AND CONTENT BY THE CITY ATTORNEY.

\_\_\_\_\_  
City Attorney